



Associate Quality Specialist – Parent Engagement Position Description and Application form

Position Description:	
Job Title	Associate Quality Specialist - Parent Engagement
Employer	The Childhood Development Initiative (CDI)
About CDI	<p>We are dedicated to improving the lives of children, families, and communities in Tallaght and Ireland, every child in Ireland deserves to be thriving, healthy, happy and free from poverty, and CDI is dedicated to making this happen.</p> <p>We collaborate, work in and with communities, and develop services and programmes once a need has been identified using research, and we use this data to inform all of our work.</p> <p>In a nutshell, we:</p> <ul style="list-style-type: none"> • Train and advise professionals who work with children and families • Offer consultancy to support you and your teams in the workplace • Provide a range of courses for parents • Host conferences and events to share knowledge and experience • Run an extensive programme to support children, parents, carers and families • At a grassroots level, our Parent Carer Facilitators, and Speech and Language Therapists work directly with children and families in Early Learning Centres and schools.
About the Role	<p>CDI is recruiting Associate Quality Specialists who will work with CDI on a consultancy basis, giving you the flexibility to take on work with us when it suits you to do so and when the work inspires you!</p> <p>We are seeking a professional with these specific skillsets:</p> <ol style="list-style-type: none"> 1. Parent Engagement CDI has developed Parent Engagement and Relationship (PEAR) training which draws on our extensive experience of working with parents of young children. PEAR includes six modules which can be delivered online or in-person, to staff in early learning and care services, and junior and senior infants teachers. Our AQS will deliver this training, and may also have a role in engaging with services to identify their needs, tailor materials, and provide follow up implementation supports.
Remuneration	€39 per hour, plus travel costs as agreed.
Application Process:	Please submit your CV and relevant Application Form to info@cdi.ie by 4pm on Monday 20th May 2024 .

	CDI takes a competency-based approach to our recruitment processes and interview will provide you with an opportunity to demonstrate your skills, knowledge and experience.
Shortlisting and Interviews	Shortlisting will take place by 30th May 2024 , and interviews will be held on 6th June 2024 in the CDI offices, Fettercairn, Dublin 24.



Application Form for Associate Quality Specialist - Parent Engagement

CDI is an Equal Opportunities Employer

Guidance:

In the following section, we ask you to describe some of your professional achievements to date that demonstrate certain skills, knowledge and experience which have been identified as necessary for the position of [Role].

For each question you are asked to describe a situation, from your own experience, which you think is the best example of what you have done which demonstrates or provides evidence of this skill or ability. It is essential that you describe how you demonstrate the skill or quality in question.

The information you provide will form part of the short-listing process, where necessary, and may also be used to help structure your interview, if you are invited to one. Therefore, compose your replies carefully and try to structure what you write so that you give specific information about what you have done - for example, do not simply say that "X was successful", describe exactly what you did and how you demonstrated the skill or quality in question.

For each of your examples, you must structure your answers to include the following:

- a) the nature of the task, problem, or objective
- b) what you actually did and how you utilised the skill or quality
- c) the outcome or result of the situation and your estimate of the proportion of credit you can claim for the outcome.

Please do not use the same example to illustrate your answer to more than two questions.

Applicant's Details:

Name:
Address:
Phone/Mobile No:
Email:

1. Please outline your experience in working directly with parents, and tell us about the kinds of issues/topics you supported them in.

2. Please describe any training you have delivered to peers/professionals. Did you have a role in designing the training content? If so, please tell us how you approached that.

3. Please tell us about any role you have had in supporting professionals to enhance their practice. What approaches have you taken?

4. How do you generally assess the efficacy of training you've delivered? What methods have you found helpful?